



**EXHIBITOR AUDIO VISUAL ORDER FORM**

1 Exposition Drive Greenville SC 29607  
 Phone: 864-288-4444; Fax:864-288-0202

Video Equipment	Qty	DAILY RATE		Days Used	Total	Customer Information	
		Advanced	On Site				
DVD Player		\$55.00	\$63.00			Firm Name:	
15" LCD Monitor/ VGA input only		\$90.00	\$103.00			Address:	
27" Monitor (NON LCD) on cart		\$125.00	\$143.00			City:	
32" LCD Monitor w/chrome stand		\$225.00	\$258.00			State: Zip:	
42" Plasma Monitor w/chrome stand		\$400.00	\$460.00			Ordered By:	
50" Plasma Monitor w/chrome stand		\$600.00	\$690.00			Telephone #:	
Video Distribution Amplifier ( For multiple monitors)		\$50.00	\$57.00			Fax #:	

Audio Equipment	Qty	DAILY RATE		Days Used	Total	Orders received within <b>48 hours</b> of show date will be subject to the <b>ON-SITE DAILY RATE</b> For special requests or additional equipment, please call 864-288-4444
		Advanced	On Site			
Multi Disc CD player		\$50.00	\$57.00			<p><b>The total charge per item is determined by multiplying the quantity by the daily rate by the number of days to be used.</b></p> <p>Please include applicable Sales Tax on equipment rental. TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.</p> <p>To guarantee equipment availability and advanced rate, this order should reach us <b>14 days prior</b> to delivery.</p> <p>Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.</p> <p>On site addition are subject to additional labor.</p> <p><b>CANCELLATIONS:</b></p> <p>A) Cancellation of equipment ordered must be received <b>48 hours prior</b> to delivery date to avoid a minimum one day charge.</p> <p>B) If services have already been provided at the time of cancellation, <b>10% of original charges</b> will be applied.</p>
Wired Microphone/ Handheld		\$35.00	\$40.00			
<b>Wireless</b> Microphone: <b>Handheld</b> or <b>Lavalier</b> (circle one)		\$130.00	\$149.00			
Powered Speaker with stand		\$85.00	\$97.00			
Sound System with (2) powered speakers, (2) stands and (1) Wired Microphone/ Handheld (1) 4 Ch. Mixer		\$240.00	\$276.00			
Sound System with (2) powered speakers, (2) stands and (1) <b>Wireless</b> Microphone: <b>Handheld</b> or <b>Lavalier</b> (circle one)		\$370.00	\$425.00			
(1) 4Ch. Mixer						

Laptop Computer	Qty	DAILY RATE		Days Used	Total
		Advanced	On Site		
Call for Details/ 48 hrs. notice needed to complete order.		\$200.00	N/A		

Lighting Equipment	Qty	DAILY RATE		Days Used	Total
		Advanced	On Site		
Call for Details/ 48 hrs. notice needed to complete order.		CALL	CALL		

Plasma Display	Qty	DAILY RATE		Days Used	Total
		Advanced	On Site		
42" Plasma Monitor w/chrome stand		\$400.00	\$460.00		
50" Plasma Monitor w/chrome stand		\$600.00	\$690.00		

Rental Totals	PAYMENT IS DUE WHEN ORDER IS PLACED				Delivery Information	
EQUIPMENT TOTAL	1				On-Site Contact:	
DELIVERY/SETUP/PICKUP (20% of line 1)	2				Booth #:	Room #
SUBTOTAL	3				Delivery Date:	Time:
SALES TAX ( 6% ) of line3	4				Pickup Date:	Time:
TOTAL DUE	5				Component #:	Job #:

Method of Payment	PLEASE CHECK ONE	Return for Processing
Card Number: _____ Exp Date ____ / ____	American Express <input type="checkbox"/>	 <b>Carolina First Center</b> 1 Exposition Drive Greenville SC 29607 Phone: 864-288-4444; Fax:864-288-0202
Cardholder's Name (as appears on card): _____	Visa <input type="checkbox"/>	
Cardholders Signature: _____	MasterCard <input type="checkbox"/>	
	Check <input type="checkbox"/>	

**\*\*All Charges Are Per Room /Per Day\*\***